

OFFICE USE ONLY:		
Position:	Supervisor:	Start Date:

Upper Montgomery Assistance Network, INC. (UMAN) – Volunteer Application

Return: Regina Mastromarino, Director, Housing Assistance UMAN, P.O. Box 416, Gaithersburg, MD 20877
Tel: 301-926-4422 Fax: 301-926-4424 Email: gina_mastro@uman-mc.org

Name: _____	Cell Phone: _____
Home Phone: _____	Work Phone: _____
Address: _____	E-mail address: _____
_____	Date of Birth: _____

How did you hear about the Upper Montgomery Assistance Network?

- UMAN Event
- UMAN Staff
- UMAN webpage
- Newspaper (please specify) _____
- Other (please specify) _____

What is your time availability at the present time? Circle all that apply.

As Needed Regular Basis S M T W TH F S Morning Afternoon Evening

What is the highest level of education you have attained (Please note name of institution, and area of specialty)?

What skills or talents can you share with us? (languages, computers, arts, social skills or other?)

The Network has various opportunities for individuals to utilize their special gifts and talents. Please indicate which type of position you feel you would be most effective in:

- Screening and Referral Specialist
- Media/Marketing Coordinator
- Event Planner/Assistant
- Database Assistant
- Administrative Assistant to Board of Directors
- Grant Writer
- Web Technician

Have you volunteered in the past? Yes No

Briefly describe your experience:

Identify personal reasons for becoming a volunteer:

Please list any other volunteer organizations with which you have worked or two references other than relatives who have known you for the past 5 years:

Name/Organization	Phone	Title/Relation
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Person to be notified in case of emergency:

Name:

Home Phone:

Work Phone:

Cell Phone:

Please list any limitations or restrictions we should be aware of in making a placement for you (including a mental health or physical condition)?

Have you ever been dismissed or forced to resign from any position?

Yes (please give details below)

No

Have you ever been convicted of a crime, other than minor traffic violations? A “Yes” does not automatically exclude you from volunteer consideration.

Yes (please give details below)

No

Do you possess a valid driver’s license?

Yes

No

It is the policy and practice of the Upper Montgomery Assistance Network, Inc. to select volunteers based on qualifications without regard to race, religion, national origin, gender, or age. Placements are made based on individual skills and abilities, agency volunteer opportunities, and needs. All information submitted in this application is considered to be confidential.

I, the undersigned, affirm that the facts in this application for volunteer opportunities with UMAN are complete and accurate to the best of my knowledge. I understand that false statements or other misrepresentations may result in termination of this application or grounds for immediate dismissal if placed in a volunteer position.

Signature of Applicant

Date

Thank you for your interest in volunteering with UMAN!

Revised January 2010